

## WELCOME TO VOLGISTICS!

### **What is Volgistics?**

Volgistics is an online volunteer management system that St. Columbkille school families use to search for, sign up for, and document Parent Stewardship Hours. Details of the Parent Stewardship Program can be found in the Family Handbook (on the school's website [saintcolumbkilleschool.org](http://saintcolumbkilleschool.org) under the Documents tab) on pages 9 and 10.

### **Who should sign up for Volgistics?**

All school families are required to register with Volgistics because it's the only way to sign up for Stewardship Hours. We ask that each FAMILY (not each parent) create an account, since Parent Stewardship hours are tracked by family.

### **How do I sign up?**

On the school's website under the Documents tab you can find a How-To document that will walk you through the steps to register your family and navigate the system to search for, sign up for, and document your hours. If you would like a hard copy of this document, please ask the office and we will send one home.

### **When should I sign up?**

Please sign up before the end of August. New school families will want to start accumulating hours right away, and all of the opportunities for stewardship are listed on Volgistics. If you have already started accruing hours, once you register you can go backwards in the system and add those dating back to March 1, 2014.

### **How does the school use Volgistics?**

The school will use Volgistics to track each family's Parent Stewardship Hours. Families have until Feb. 28 to fulfill their commitment.

### **What should I do if I have questions?**

If you have questions about what sorts of activities will count towards your Stewardship Hours or anything about the Parent Stewardship Program specifically, please contact the school administration:

Jim Makey: [jmakey@saintcolumbkilleschool.org](mailto:jmakey@saintcolumbkilleschool.org)

Brandi Redburn: [bredburn@saintcolumbkilleschool.org](mailto:bredburn@saintcolumbkilleschool.org)

If you have questions about how to use Volgistics specifically, please contact:

Pamela Roland

HSA Stewardship Coordinator

[Pamela.roland@cox.net](mailto:Pamela.roland@cox.net)

Thanks for your cooperation, and please don't hesitate to ask questions if you have them.

