

Saint Columbkille School Advisory Council

Meeting Minutes

April 4th, 2019

6:00 p.m.

School Library

Members Present: Mike Campie, President; Angie Eidem, Vice President; Brandi Redburn, Principal; Sarah Foreman, Assistant Principal; Jason Feldhaus, Jennifer Sauer, Nick Emanuel, Carrie George, Julie Stangl, Secretary

Excused: Fr. Dave Reeson, Pastor; Fr. Tom Greisen, Kayla Uptmor

Guests: Kristin Steenson, VP of HSA

Opening Prayer – Mike

- **Leadership** (20 minutes)
 - **Pastor** - no update
 - **Principal** – see email (Attachment 1)
 - Everyone should have notes about Advanced ED upcoming audit.
 - **HSA** –
 - VP role opening - inquire with HSA if interested
 - Card reader installation, going to Finance Council for approval
 - Support the flower sale (purchase or volunteer); May 11 sale & pickup from 10:30 - 3 in School Parking Lot. Adding a lemonade stand this year.
 - Papio Bowl event - Sunday April 14
 - Uniform Exchange - will set summer dates to work around construction; location TBD
 - Next Restaurant Night - Chick Filet May 2
 - Last HSA Meeting May 14
 - **Pastoral Council** (by attending member)
 - Key focus: How do we grow our parish through getting registered parishioners to become active (only about 30% attend mass, which is consistent with national trends)?
 - How do we get the registered ones active AND prevent the ones leaving from leaving (more leaving or becoming inactive than adding due to population)?
- **Deliverables from last meeting** (20 min)
 - In Service
 - Rescheduled to Wednesday April 24 at 8:00
 - School mass security – Update from Administration

- After talking with Father Tom on Monday morning, we're planning to start locking both of the east doors next week. Father Tom is speaking with the sacristans about locking the door that leads from the chapel directly onto the altar and the balcony door right before Mass starts, and our designated Staff will lock the east doors after the 1st Reading when everyone stands for the Gospel Acclamation. We think this is a good start because it will keep anyone from entering the main body of the church and have immediate access to us.
 - The next step is getting guards in the narthex during morning masses. We would like help to organize this. Our first goal would be to recruit current, active duty police officers/state patrol/ for this role (as opposed to retired officers or members of the military) since these people will have up to date, relevant training about school shooter/mass shooter situations
 - Finance Letters – Some feedback. Most positive. One request to have a summary of all monies from School families, e.g. tuition increase, capital campaign and tithing.
 - Survey – Of 300 families, only 80 responses. Next year, more marketing and direct targeted communication. Key takeaways:
 - Increased communication
 - New Member review process: Reach out to people who may be interested. If more than 3 responses, they will be interviewed at the May 2 SAC meeting. If not more than 3, they will be invited to the June meeting with LaMesa afterwards.
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- **Strategic Plan – Goal Review** – Updates from teams (25 min)
 - Finance
 - Discussion on how we move forward with financial planning for future. Investments (i.e. one-time) vs. Operations (annual budget). Brainstorm ideas; work on plans to implement at May 2 SAC meeting. e.g.
 - Add a Registration Fee next year
 - Project Based funding for HSA walk
 - Academic - no update
 - Catholic
 - Add a committee for next year to focus on school / community service opportunities. Make this an annual event, e.g. a spring cleaning walk through Halleck Park. Something that does not require a lot of fundraising and gets the students “doing something” vs. just raising money or collecting donations.
 - SAC increased visibility in the community, e.g. more attendance at HSA/other meetings; Day of Service,

ATTACHMENT 1 - PRINCIPAL'S REPORT

Principal's Report

April 4, 2019

AdvancEd: Our visit is next week, and we are getting ready. We're meeting with students, parents, and staff who have been selected for to be interviewed in the next few days. The team will be using the Spanish Room as their home base while they're here. I have shared their schedule with you.

New Hires for Next Year:

PE- Alex Jensen- 16 years of experience as a PE teacher. Currently teaching in OPS for the past 11 years.

2nd Grade- Taylre Estrada- current teacher at Corpus Christi Catholic School in Houston. 1 year of experience

Meredith Tangeman is moving to Kindergarten to take the place of Laura Fabian

5th Grade- Luke Pietryga- current 5th grade teacher in OPS- 2 years of teaching experience.

Parish Center Construction Update:

The next steps involve City Council approval of the project, asbestos abatement, then starting demolition. We are working on a traffic plan for next year and are trying to organize a traffic study right now with the police department.

In response to concerns about asbestos abatement (shared on last month's report), we will be closing school for the day on May 17 so that asbestos abatement can be done on the roof of the preschool while there are no students in the building. Staff will still report. This will be announced in the Columbkille Chronicle this week. I attached the letter from the asbestos contractor to explain the processes.

The newest plans for the parish center include an elevator that will serve all 3 floors of the school and the new parish center. This change will also allow for access to the Parish Center from the first floor of the school. Mrs. Simpson's room, 3B, will be decreased in size by about 10% to make way for a hallway between 4B and 3B. The west wall of 3B will also be moved out a few feet to make up for some of the lost space. This work will take place during the summer (whether it is this summer or next has yet to be determined) and should not affect students or teachers during the year. Tree removal is scheduled to start today near the preschool and on our properties on Jackson Street (Father Vogel's old house and Deacon Krueger's house).

I will show the plans at the meeting.

Church Security: We started locking the doors last week, and it's going smoothly. No issues to report.

Title 4 Funds: We have access to about \$1,800 through Title 4- a federal program that we haven't had money from in the past. This money needs to be used to provide any goods, services, or programs that support the "Whole Child." PLCS is using their money to purchase curriculum for Social Emotional Learning in their elementary and middle schools. I am looking for ideas on how we might use this funding. Possibly something will come out of the parent survey that we could use. We have until September **2030** to spend the money.

Mental Health First Aid: The Catholic Schools Office is offering an 8 hour class through UNMC on Mental Health First Aid that 6 of our staff will be attending. Mental Health First Aid is a research and evidence based program on identifying risk factors of mental illness and addiction and then applying first aid for the person until they can reach a qualified mental health provider.

Snow Days: The State of Nebraska requires elementary schools to have 1032 hours of school per year. Our calendar has 1122.75 hours, so even with the 6 snow days we've had, we don't need to worry about making up time.