

Saint Columbkille School Advisory Council

Meeting Agenda

Oct 4th, 2018

6:00 p.m. - School Library

Members Present: Mike Campie, President; Angie Eidem, Vice President; Julie Stangl, Secretary; Brandi Redburn, Principal; Sarah Foreman, Assistant Principal; Nick Emanuel, Jason Feldhaus, Jennifer Sauer, Kayla Uptmor

Excused: Fr. Dave Reeson, Pastor; Carrie George, Wendy Squarcia,

Absent:

Guests: Kristin Steenson, VP of HSA

Opening Prayer

Recurring Business

- Leadership (20 minutes)
 - Pastor - N/A
 - Principal's Report:
 - **School Improvement Goals:** Attached are our School Improvement Goals for the 2018-2019 year. (see attachment 1)
 - Goals are set by the School Improvement Committee
 - Because St. C receives Title 1 money, we are required to have math and reading goals
 - Added Charism & Culture goals last year;
 - Will incorporate Charism goals with Catholic Identity team
 - Added Writing goal this year using "Six Traits of Writing" tools
 - Goals set by grade level. Some teachers set goals with individual students.
 - Safety goals: Recommended that we share Safety policies & procedures with parents.
 - Looking at getting magnetic name tags for teachers.
 - We submit the plan to PLV; report on goal outcomes every year
 - **RESPECT Parent Program:** We had about 20 parents at the RESPECT

Program. Dr. Newman felt it was a good turnout.

- **School Pictures:** We are planning to move away from Life Touch for school pictures next year. We have had really bad customer service from them for the last 2 years and we are not satisfied enough with the product to settle for the poor customer service. We'll be looking into Pyles (we used them before Lifetouch) Scholastic, and Modern Images.
- **Terra Nova:** Terra Nova testing finishes up this week. We will put together a presentation for parents once the data is returned to us. That will probably be sometime in November.
- **Preschool:** With groundbreaking for the new facility scheduled for this summer, we are making plans to move the preschool into the school for at least one year. When the preschool comes into the school, it will also fall under the direction of the school so we will officially become a P-8 school. Julie Crnkovich has decided to resign from the preschool, but she will continue to advise us through the transition. During the transition years until the new facility is ready, we will most likely be maintaining the same format that the preschool uses now (4 year olds, 1/2 days, 2 or 3 days a week). We will offer to bring the current preschool staff into the school, too. I attached a draft of the key points to be included in a letter that we will be sending to the school and preschool families, as well we to the parish at large from Father Dave. Father will putting his own stamp on it, but please feel free to provide any thoughts on the letter or distribution process.
- **Personnel Change:** Mr. Kozlik will be joining the OPD Class of 2018 on October 8. Mrs. Rainbolt has agreed to be our long term sub for as long as necessary. I haven't had a chance to meet with Fr. Dave yet about our plans moving forward, but we will either advertise for someone to start after Christmas or in the Fall. We will not be looking for someone who can start immediately.
- **Sycamore for Parent/Teacher Conferencing:** We will be using Sycamore to schedule conferences online this year. We'll ask teachers to include information in their weekly emails this week about the process, then we will send a reminder email on Sunday evening. Scheduling will open on Wednesday evening; we will send another email reminder with the link. It should be pretty smooth!
- **School Safety Committee:** The School Safety Committee will be meeting on October 10. We will be discussing several issues surrounding the new security system and talking about an audit to our procedures. We are supposed to audit our school safety procedures once a year, and we will schedule that next week. Also on the agenda is re-opening the discussion on securing the church while we are at Mass. I would still like to have the east doors locked at minimum. At at least one other Catholic

school, parent police officers volunteer to attend every school Mass as security.

- HSA:
 - Update on Crusader Walk -
 - Rain or shine - Oct 12.
 - Short on volunteers. Please spread the word and/or consider volunteering yourself.
 - Mailings coming in
 - New families on agenda. 10 families attended. Mentors have been identified for 5 new families. Communication going out to mentors tonight. Mentors will reach out quarterly to families. Get feedback for next year. Do at Kindergarten Roundup. Will reate form for new families for older grades
 - Upcoming HSA events:
 - Godfathers Restaurant Night - 10/15
 - Runza Restaurant Night - 11/5
 - Turkey Blngo - 11/9
 - Next HSA meeting - 11/13
 - Need to make sure Restaurant Night signs / calendar events are up
- Finance Council update - no attendance. Member to forward minutes.
- Pastoral Council: (Jason)
 - Capital Campaign going well. Raised >\$1.5M of \$2M. Starting on loan process.
 - Tithing down: FY1Q18 down \$90k; Believe it will pick up 2Q. Looking at whether capital campaign is impacting it. SAC to encourage school family giving.
 - Parish Mission: Oct. 14-17; Parish Outreach Session: Oct. 27
 - School topic: How far do we go to recoup tuition?
 - Looking for families to communicate
- Deliverables from last meeting (15 min)
 - Policies - process and updates
 - Policy review process established June, 2016
 - Policies that need to be reviewed for Advanced Ed
 - Policy 3001.1 - will be revised to reflect current process

- Policy 2404.1 - annual report still to be done for last year
 - Policies: next month 1000s / following month 2000s, etc.
 - Policies: Missing Media Acceptable Use policy (e.g. posting pictures, etc.)
 - Will Add this.
 - Looking to see what other schools use
 - In-service – Policy 9004.1 - Update?
 - Stephen’s Center Feedback:
 - Change Pork for next year
 - Prep in social level kitchen (rather than at home)
 - SAC class assignments – sent to Mrs Foreman. We should receive information from the teachers this week. SAC role: Communication Liaison; take input & feedback and direct to correct organization.
 - Website update - email form updated
 - St. C email for SAC to be created and will go to Mike. Brandi to work with Deb.
 - New email address:
 - SACPresident @saintcolumbkilleschool.org
 - Sycamore T&C’s - Policy, Researched removal of EULA for parents
 - Not going to be allowed to bypass it
 - We have the full support of Archdiocese to continue to use it
 - Parents are not required to sign in but Sycamore will continue to house all students information there.
- Strategic Plan – Goal Review – each team (30 min)
 - **Finance** - Education Trust Overview by Scott Eidem
 - St. Columbkille Educational Trust board started in 1988
 - Role: Support religious education at St. C
 - Grant Requests:
 - Receive Grant requests - deadline Jan 31, 2019;
 - Requests awarded in Feb. 2019.
 - Changed process timeline to better align with budget process.
 - Receive distributions from Omaha Archdiocese
 - St. C. Grant request to utilize funds to supplement tuition
 - Trust managed by Archdiocese
 - Long term goal is to get to 2x multiplier of the reserve
 - Two SAC follow up questions:
 - Are there options to market for additional money in trust?

- Are there investment options to potentially get a higher return?

- **Education -**
 - STEM days/outside help?
 - Code Ninjas: Coding Club. Curriculum focuses on robotics, engineering and math. Can develop unique curriculums for \$5/student. Can have a couple of levels.
 - Located at 90th & 370
 - Could look at school sponsored club. Will need an adult sponsor.
 - [KAYLA to look into options](#). Nick will forward teaching options.
 - Ignatius Book Club: passed on info. Could use in conjunction with Scholastic Book Club.
 - STEM curriculum will start in a few weeks. 20 spots in each section.

- **Catholic - Charism**, meeting follow up
 - Catholic Identity 3 year rotating plan
 - Introducing 3-4 things a year
 - Nick did a 20 minute Divine Mercy lesson at school
 - Will provide information for incorporating at home
 - A copy of the presentation will be in the SAC shared google drive
 - Rosary:
 - Want this to be an area of focus
 - Idea: walking prayer club prior to school
 - Deacon School involvement - once a month:
 - Next step is to identify a number of deacons willing to participate
 - Will assign them to a classroom
 - Hospitality Focus
 - Possibility of starting a Greeting Committee by students at mass
 - Need to work with Mr. Batter
 - Community Outreach:
 - Prepare a list of ministries
 - Bring participants / recipients in to the school

- AKTS Club (Acts of Kindness Through Service):
 - Wendy is going to start this up again
 - Student driven program doing projects
- Additional Goals (10 min)
 - Streamline survey
 - In-Service for SAC council / Policy 9004.1 - Kayla
 - Need to determine the SAC inservice for this school year. Ideas:
 - Developing policies / practices for social media
 - Finance / Budgeting
 - Brandi / Sara to think about what is most needed and we will decide at the next meeting.

New Business (if any) - none

Closing Prayer – Nick

- **St. Columbkille 101:** Oct 7th - Kayla
- **Finance Committee:** Thurs - Oct. 18 - Julie (8:00)
- **Pastoral Council:** Wed, Oct 10th - Carrie