

**SAINT COLUMBKILLE CATHOLIC SCHOOL CRUSADER KID CARE**  
**2020-2021 Parent Fact Sheet**

**About:**

Crusader Care is St. Columbkille's before and after school care program. Our goal is to provide a safe, structured, play-based program for our students in grades K-8.

**Registration:**

Open Registration for the 2020-2021 school year takes place in August. If you decide to register after the school year starts, please contact the school office for registration information.

**Hours:**

Before School: 6:30 AM-7:45 AM

After School: 3:15 PM-6:00 PM

**There is no Crusader Care on early dismissal days or when school is not in session.**

**Cost:**

Registration Fee \$25.00/family

Morning Fee \$4.00/day (one flat rate)

Afternoon Fee \$4.00 (for the first hour or any part thereof)

\$1.00 (for each 15 min. after the first hour)

Late Pickup Fee \$5.00 for 1-14 minutes late.

(after 6 PM) \$10.00 for 15 minutes late.

**Scheduling Your Child(ren) for Crusader Care- NEW PROCEDURE for 2020-2021:**

- For staffing purposes, we need solid numbers for every day that your child will or will not be at Crusader Care. We will no longer be accepting drop ins.
- Prior to the start of each month we will send home a Crusader Care Calendar that you will fill out indicating the days you will or will not need care for the upcoming month. If you do not return a calendar by the due date, unfortunately your child(ren) will not be able to attend Crusader Care.
- The dates you circle on the calendar are the dates that we will expect your child at Crusader Care. Please only circle the days that you need care. Accurate counts will help us immensely with planning.

**Morning Drop Off:**

- Morning Drop Off will be in the old gym (the west side of the building through the Yellow Doors).
- Please do not walk your child(ren) in. Buzz the buzzer beside the door, and the staff member on duty will watch for your child to come down to the gym.

**Afternoon Pick Up:**

- Pickup for Crusader Care will be from the Library.
- **You will need to park in the North Lot and use the Exit Only door that goes directly into the library.** If you are standing in front of the yellow doors on the north side, the door you will want to use is down the stairs to your left.
- There is a red sign on the door. Knock on the door, and your child will come out to you.

**Signing In & Out:**

For the 2020-2021 School Year, the staff member on duty will sign your child in and out using the kiosk feature in FACTS. You will be able to see the times your child is signed in and out in your FACTS Family Portal.

**Payment Policy:**

Monthly bills are generated at the end of each month, and full payment is due within 10 days. Checks should be made payable to *St. Columbkille School Crusader Care*. Please include your child's name on the memo line of the check. Failure to pay will result in removal from the program until satisfactory arrangements are made.

**Additional Information:**

Crusader Kid Care is a program of St. Columbkille Catholic School, and therefore we will utilize the same or similar procedures for emergency drills, child safety, medical emergencies, COVID-19 tracking, etc. All staff members have attended the Safe Environment training mandated by the Archdiocese, and each individual has passed a criminal background check. In addition, there is at least one staff person on duty at all times who has CPR and First Aid certification.