

**St. Columbkille School Advisory Council
Meeting Minutes**

Location: St. Columbkille School Library

Date: August 8th, 2013 – 7PM

Roll Call

Role	Name	Present?
Pastor	Fr. Damian Zuerlein	yes
School Staff Principal	Mr. Jim Mackey Mrs. Brandi Redburn	yes yes
Council Officers President Vice President Secretary	Dr. Kristi Preisman Mrs. Barb Muellner Mr. Jared Hollinger	yes yes yes
Other Council Members	Mrs. Amy Bova Dr. Gintaras Duda Mrs. Tracey Brousek Mrs. Mindy Pelton Mr. Terry Buckman Mr. Jason Caul	yes no yes yes yes yes

Opening Prayer

- The meeting was opened with a prayer led by K. Preisman

Opening Statement

- K. Preisman welcomed Fr. Damian, incoming Assistant Principal, Mrs. Brandi Redburn, new 2013-2014 Council members Tracey Brousek, Terry Buckman, and Jason Caul and Council members.

Pastor’s Report – Fr. Damian Zurlein

- School liturgies are set for the year
- Hallway mural is 80% complete and the council took a moment to view the product. The finished product will be complete on or around the first day of school.

Principal’s Report- Mr. Jim Makey

- A 3rd kindergarten teacher was hired – Ms. Sarah Fast.
- The new website is up at www.saintcolumbkilleschool.org and a new Facebook page is also up.
- The before and after school program has changed hours to start at 6:30AM instead of 6:45AM. Door security cameras and buzzers were added for security.

- Mrs. Redburn reviewed some slight changes to the uniform that are in the handbook and some clarifications and rewording in the Family Handbook. These will be posted to the website soon.
- Teachers started on Tuesday 8/6/13 and had health/medical training along with our first staff meeting. Additional development classes were also held.
- Mrs. Redburn explained that each teacher will have their own website this year for various postings.
- Thursday envelopes will be eliminated and a weekly summary e-mail will be sent with document links instead.
- Staff retreat was held on 8/8/13.
- The calendar will be changed and October 18th WILL NOT be a day off.

Finance Committee/Pastoral Council Report – T. Buckamn

- No Pastoral council meeting prior to this meeting resulting in no report.

Athletic Council Report – D. Van Haute

- The Golf Fundraiser held on Sunday Aug 4th was successful.
- Soccer and volleyball signup is complete and practices will start soon.
- Basketball signup will begin on about 9/2.
- The committee will coordinate the 3v3 basketball tournament at the festival.
- The 3v3 soccer tournament will be held on 8/17 - response has been great.
- Des Connelly (President of the Athletic Committee) would like to meet with the new administration soon.
- A spirit wear order will be coordinated soon. The committee would like to work with the school again. Rob Buso will be in touch with Laura Higginbotham.
- The Athletic Committee would like to be added to the agenda for the St. Columbkille 101 sessions for new parishioners.

President's Report-K. Preisman

- K. Preisman informed the council that Dr. Duda has resigned from SAC. Per the SAC bylaws, the candidates were revisited and a vote was held resulting in Mrs. Susy Plambeck being invited to the SAC.
- K. Preisman informed J. Hollinger of his nomination as Secretary. J. Hollinger accepted.
- K. Preisman distributed contact information for the SAC along with prayer schedule, St. Columbkille 101 presentations and socials.
- K. Preisman updated the council on “St. Columbkille Footnotes”. They are posted online and are being utilized by parents.

Stewardship Tracking Update – J. Hollinger

- J. Hollinger updated the group on the committee work resulting in a recommendation that would be made to Fr. Damian to engage Volgistics as the desired solution. This will allow self-service access for stewardship tracking and recording of hours.

Volunteers & Teachers Together – T. Brousek

- T. Brousek updated the council on the work done on this program over the summer. Opportunities will be available throughout the year for parents to be involved in the classroom to provide additional support for teachers and students needing extra assistance.

Committee Reports

Alumni Projects – Vacant Chair

- No report

Enrichment – K. Preisman

- K. Preisman updated the council on efforts to arrange for Enrichment programming. These efforts have resulted in the following opportunities:
 - Anne Miller- Friendship Club/Social Skills
 - Marlena Laney- Art/Crafts Club
 - Derek Laney- Speech and Debate
 - Peggy Wilson- Yearbook
 - Eugenia and Armel- Rosary Club

Building and Grounds – J. Hollinger

- J. Hollinger updated the council on the repairs accomplished that were listed on the master plan and the need to meet with Mr. Bill Heese to update the 5-year plan.
- T. Buckman enthusiastically volunteered for the committee.

Development – M. Pelton/A. Bova/B. Muellner

- Kate Baxley took on coordinating the 7th and 8th grade Acts of Kindness through Service Club, A.K.T.S. from Mindy Pelton in March for student elections and service projects.
- Some students continued to volunteer over the summer.
- This year, Mrs. Baxley and Mrs. Pelton will co-coordinate. The first student meeting is scheduled for August 21 in the Art room from 3:30-4:30. All 7th and 8th grade students are welcome to attend.

Series Policy Review

- No update

Open Discussion

- J. Hollinger proposed submitting meeting information prior to the meeting so that we could review all reports and allow more time during the meeting for new business.
- K. Preisman explained that she will be sending out a Google survey before the next meeting to ask about ideas/goals for the coming school year. She asked that council members take into consideration the parent survey when completing the survey.
- K. Preisman asked that we consider goals for the 2013-14 year for discussion at the next meeting.
- The Steven's Center dinner is scheduled for 9/11/13 and a signup list was circulated for food needs and volunteer signup.
- Pictures will be taken next month.

Next Meeting

September 5, 2013

Minutes Preparation

J. Hollinger